



Radyr Primary School
Prospectus 2025 / 2026

CROESO I YSGOL GYNRADD RADUR



INSPIRE | CHALLENGE | SUPPORT | ACHIEVE

Unlocking the potential for every child to become a lifelong learner

Dear Parents,

I would like to wish you a warm welcome to our Radyr Primary School community. In this prospectus we aim to answer any questions you have about school life at Radyr Primary.

During your child's time at Radyr Primary we will ensure they are happy and engaged in their learning, safe and secure in their environment whilst receiving a high quality education to achieve their best.

We aim to inspire learning through a broad and balanced curriculum that will allow the children to develop a lifelong love of learning. They will receive the right balance of challenge and support tailored to meet their individual needs.

We hope your partnership with our school is a long and happy one.

**Kind regards
Claire Skidmore
Headteacher**



Our Vision **Ein Gweledigaeth**

Unlocking the potential in every child to become a lifelong learner.

Our Mission **Ein Cenhadaeth**

Inspire/ Ysbrydoli through excellent teaching

Challenge/ Her pupils to achieve their full potential

Support/ Cefnogi all pupils towards reaching their full potential

Achieve/ Llwyddo the collective aspirations of the whole school community

INSPIRE | CHALLENGE | SUPPORT | ACHIEVE

Introduction

Cyflwyniad

Radyr Primary School has served the children of Radyr and Morganstown since 1896. In 1968, new classroom wings were added onto the original Victorian building as the village continued to grow. In 2014 provision at the school was extended to include a 48 Full Time Equivalent place nursery. In 2016 the school was further extended to a 60 pupil intake.

Alongside the nursery, the school currently has 14 classes and approximately 465 pupils on roll. The school caters for children between the ages of 3 – 11 years. Children can apply to commence nursery in the term after their 3rd birthday. Reception children start school in the September prior to their 5th birthday. In the September after their 11th birthday the majority of our pupils transfer to Radyr Comprehensive School.

All enquiries about admissions should be made directly to Cardiff Council School Admissions.

[Primary school admissions](#)

The School Day



9am to 11.30am

Morning session for Nursery pupils




9am to 11.45am

Morning session for Foundation Phase pupils



9am to 12.15pm

Morning session for Key Stage 2 pupils



12.45pm to 3.15pm

Afternoon session for Nursery pupils



1pm to 3.30pm

Afternoon session for Foundation Phase pupils



1.15pm to 3.30pm

Afternoon session for Key Stage 2 pupils

In addition to the school lunch time, there is a morning break at 10.30am for FP and 10.30/10.45am for KS2 and a flexible afternoon break. Both breaktimes last for 15 minutes.

If you're unable to collect your child for any reason or are likely to be late, please contact the school office.

School Admissions

Derbyniadau Ysgol

Radyr Primary School admits most of its pupils from the local catchment area, as defined by Cardiff Council.

Cardiff Council policy for admission requires that priority be given to children of families permanently resident in the catchment area.

Children out of the catchment area seeking an admission place will be allocated a place in accordance with Cardiff Council Admissions Policy.

Most classes have 30 pupils and within the Foundation Phase there is a higher ratio of adults to pupils. Whilst children are taught as a class they are often taught in smaller groups.

To apply for a place at Radyr Primary School

[Primary school Admissions](#)

[Cardiff Council Admissions Policy](#)

[School Admissions Policy](#)



School Uniform

Gwisg Ysgol

All children from Nursery to Year Six are asked to wear school uniform. Uniform can be purchased from YC Sports in Canton and Whitchurch: [Radyr Primary School - Cardiff](#)

Name Tags for school uniform can be purchased from [My Nametags](#) Code:61192

Children must wear:

- Grey trousers, shorts, skirt or dress
- Yellow summer dress
- Yellow polo shirt (with or without logo)
- Burgundy sweatshirt / cardigan (with or without logo)
- Black Shoes or trainers

PE Kit:

- House colour plain t-shirt (Green, Blue or Red)
- Navy or black joggers / shorts
- Suitable footwear, ie trainers

Jewellery:

- Stud earrings only

Active uniform is encouraged for Reception Class in order for children to be as comfortable as possible - e.g. children can wear navy or black joggers and black trainers.



Forest School Clothes

Applicable for Nursery to Year 2

Your child will be allocated a forest school day. On these days they will need wellies and wet weather gear e.g. a jacket and trousers (no onesies please).



Partnership with Parents

It is important that the partnership between school and home:

- encourages a shared commitment to the success of the individual child
- helps parents to develop a positive role in complementing and supporting the work of the school

*Parents are asked to sign a Home School Agreement

Pupils and parents can expect from the school:

- a safe and well ordered, caring environment in which learning can take place
- a pupil valued as an individual
- a range of opportunities designed to enable pupils to achieve their full potential
- early warning of problems whether associated with work, relationships or discipline

The school can expect parents and pupils to:

- ensure regular and punctual attendance
- support the a code of conduct and discipline necessary to ensure the smooth working of a school

Attendance Presenoldeb

The correlation between regular attendance at school and school attainment is well documented. The table below demonstrates this link. We encourage all of our children to achieve 98% attendance or above, unless they are unable to attend due to illness.

Radyr Primary School operates a “First Response” system whereby should a child fail to attend school without a reason, a text will be sent to the parents (along with a follow up call where necessary) to ensure that they are aware of the absence. We are obliged to keep careful records of absences and should attendance fall below 90% this could result in a referral to the schools attendance officer.

% Attendance in a school year	Days of absence in a school year	Weeks missed in a school year
98%	4	Less than 1 week
95%	9.5	Almost 2 weeks
90%	19	Almost 4 weeks
85%	28.5	Almost 6 weeks



Parent Consultations Ymgynghoriad Rhieni

Staff are continually assessing children's progress to inform next steps in learning. Parent consultations provide an opportunity for parents to discuss their child's wellbeing and learning progress with staff.

The following arrangements are in place across the academic year:

Mid Autumn Term - parents can meet their child's new teacher to discuss how their son / daughter has settled into the new school year.

Late Spring Term - parents can meet with their child's teacher for a full consultation.

End Summer Term (July) - parents receive a written Annual Report. Following this if parents have any queries there is an opportunity to meet the class teacher.

It must be emphasised to parents that staff are available throughout the year to discuss any problems that may arise. When necessary teachers will contact parents if they are concerned in any way about the progress or behaviour of a child.

Home Learning

Dysgu Gatref

Home Learning is anything that children do outside the normal school day, which contributes to their learning in response to guidance from the school. Home Learning encompasses a whole variety of activities instigated by teachers and parents to support children's learning. For example, a parent who spends time reading a story to their child before bedtime is helping with Home Learning.

Home Learning is a very important part of a child's education and can add much to a child's development. Estyn have outlined recommendations for homework in the primary school. We recognise that the time and resources available limit the educational experience that any school by itself can provide; children benefit greatly therefore from the mutual support of parents and teachers in encouraging them to learn both at home and at school. The school has a homework policy which is available on our website.





Friends of Radyr Primary

The Friends of Radyr Primary is made up of a growing group of parent volunteers who, through a variety of fundraising activities, have given financial support to many projects that the school would otherwise not have afforded; including play equipment, outside shelters and school playground markings.

The Friends of Radyr Primary are always seeking support from new parents, welcoming any new ideas. If you have a contribution to make please contact the school office.

Friends of Radyr Primary meetings take place at the school or in the Ty Nant in an evening and are held around once a term. Follow them on Instagram: [@FRIENDSOFRADYR](#)

FRIENDS OF RADYR PRIMARY

YOUR PARENT & TEACHER ASSOCIATION





Early Year Transition

Cychwyn blynyddoedd cynnar

Transitions are changes that take place in a child's life that require them to adapt to a new set of circumstances. How well we, as adults, manage transitions can determine whether the experience is positive or negative for the child.

Taking a child-centred approach to transition can positively influence how well children are able to make the necessary adjustments to the challenges and opportunities of any new situation. It is essential we plan transitions with the individual needs of the child in mind. Every child is different, and some will need more support than others.

At Radyr Primary we have a carefully considered timetable for children transitioning to Nursery and Reception Class. Children are transitioned slowly into school life over the first few weeks allowing them to adapt to their new surroundings, new adults and other children. Ensuring the well-being of children at this juncture in their lives is of the utmost importance to us all.



Welcome to Nursery

Croeso i Feithrin

In Nursery our focus is high quality play. We view our children as powerful learners and provide opportunity for play, talk and first hand experiences.

You will be encouraged to share your child's interests with the Nursery Practitioners allowing them to carefully tailor your child's interests with their experiences in the classroom.

In the Autumn Term we will invite you to attend a meeting explaining in further detail the way we run our Nursery and supporting you in ways you can further develop your child's learning at home.



[Find out more about Foundation Phase Nursery.](#)

Welcome to Reception Class

Croeso i Dosbarth Derbyn

Our Reception classes continue to focus on play allowing children to choose, take control, explore, create and imagine.



Practitioners value, support and extend the children's play through the carefully planned provision in the indoors and outdoors and through informed observations and interactions.

In the Autumn Term we will invite you to attend a meeting explaining in further detail the way we run our Reception Classes and supporting you in ways you can further develop your child's learning at home.



Forest School

Ysgol Goedwig

The Outdoor Environment is integral to learning at Radyr Primary School. Our extensive grounds have been developed to support learning at all ages and stages and wherever possible children can move easily between indoors and outdoors and learning can flow without interruption.

We have a well developed forest school area that children visit regularly. Here, children engage with nature in nature allowing them to become immersed in the natural world and all it has to offer. They are given the freedom to explore adventure, risk and challenge and weather conditions such as snow, ice, rain and wind are seen as fascinating and fun learning experiences, not as reasons to stay indoors.



Additional Learning Needs (ALN) Anghenion Dysgu Ychwanegol

The Governing Body and the Headteacher are committed to providing the appropriate support for children who have additional learning needs and to developing cultures, policies and practices which are fully inclusive. With the correct provision, strategies and support, the majority of children with ALN can successfully achieve in mainstream education.

We seek to remove barriers to learning and participation. This means that every child at Radyr Primary School is treated as an individual and as such is entitled to a broad, balanced and differentiated curriculum. We have in place systems and procedures to identify barriers to learning and participation, and to provide for children throughout the learning spectrum. As a school we have additional teaching assistants to work with children who need some form of extra support.



Additional Learning Needs (ALN) Anghenion Dysgu Ychwanegol

We are committed to ensuring that the needs and interests of all our pupils are met and safeguarded. All staff receive appropriate support and guidance in meeting their duties to their pupils.

We ensure that all teachers are made aware of children's individual needs and provide additional support where necessary through the use of specialist teachers.





Equality Cyfiawnder

Radyr Primary School aspires to help every child develop independence and a love of learning and to provide the best possible education in a caring, happy and secure environment, in preparation for adult life. We seek to foster an environment of mutual respect and support between all staff, pupils, parents and carers and the wider community.

Safeguarding Diogelu

The safety and protection of children is of paramount importance to everyone associated with our school. To this end we have in place robust procedures to ensure that we meet our responsibilities for safeguarding children from harm.

A child should be able to go to school and feel safe so that they can achieve their very best.

- Anybody who works at Radyr Primary will have an up to date DBS
- The school has a designated senior Safeguarding Officer – Mrs C Skidmore
- The school will help your child to learn about keeping themselves safe. Lessons can include healthy eating, anti-bullying, e-safety, road safety, healthy relationships, drug and alcohol awareness. As part of these lessons your child will be told what to do if they are worried or concerned about their safety.



Child Protection

This is an important subject in which all staff receive regular training. Our priority is to work with you but there may be times when we have to involve other people. Everybody has a responsibility to keep all children under the age of 18 safe.

Harm is identified in five ways:

Physical – This is when a child is deliberately hurt or injured.

Sexual – This is when a child is influenced or forced to take part in sexual activity. This can be physical activity or non physical, e.g. being made to look at inappropriate images.

Emotional – This is when a child is made to feel frightened, worthless or unloved. It can be by shouting, using threats or making fun of someone. It can also be when children see their parents, or visitors to the home fighting or using violence.

Neglect – This is when a child is not being taken care of by their parents. It can be poor hygiene, poor diet, not keeping appointments for additional support, not coming to school or being left at home alone.

Financial Abuse - This category will be less prevalent for a child but indicators could be: not meeting their needs for care and support which are provided through direct payments; or complaints that personal property is missing.

What Parents Must Do

Parents are the most important people to keep their children safe.

You should always:

- Feel confident to raise concerns about your child
- Talk to school if you need help or support
- Read the policies about safety issues
- Let the school know if your child has a medical condition
- Let the school know if there is a change in your circumstances such as a house move, a new contact number, a change of name, a change of parental responsibility
- Who will be dropping off or collecting your child and two other emergency contact. You must inform the school of any changes to agreed arrangements
- Let the school know if your child is going to be absent and the reasons why

Safeguarding Issues

Attendance – Your child's attendance is monitored daily and significant absences are always followed up by the attendance officer (see school attendance policy).

Behaviour – Radyr Primary has clear behaviour rules for the whole school community that must be followed to keep everyone safe and happy. We understand that children do sometimes fall out and this will be dealt with by an adult who will listen to the children involved and help resolve the situation.

Bullying – The school takes all cases of bullying very seriously and will work with children and families to try and resolve any problems (see school anti bully policy).

Health and Safety – Everyone at Radyr Primary has a responsibility to keep adults and children safe in a work environment. The school has a clear health and safety policy which everyone must follow. The school has fully trained first aiders to deal with any accidents in school.

E-Safety – The school recognises that technology plays an important role in the education of our children and is committed to safeguarding children in the virtual world.

Complaints – If you have any complaints about how the school is working with you or your child please feel confident that you can speak to us. The Head Teacher will always be happy to speak to you to resolve any difficulties. It is better to speak to us as soon as you have a concern so that it does not become a bigger issue. If you do not feel the matter has been resolved, you can raise your concerns with the governing body (see school complaints policy).

Supporting Emotional Health & Wellbeing

At **Radyr Primary School** we encourage all pupils to be Respectful, Prepared and Safe. We expect them to:

Follow Instructions

I will listen to all adults working in the school.

Be Honest

I will tell the truth.

Be gentle, kind and polite

I will keep my hands, feet and unkind words to myself.

Value people's belongings

I will take care of others' and the school's property.

To be 'caught being amazing'

I will always try to be the best I can be.

Supporting Emotional Health & Wellbeing

Restorative Approach

Radyr primary deals with incidents at school in a restorative way. Being restorative is about:

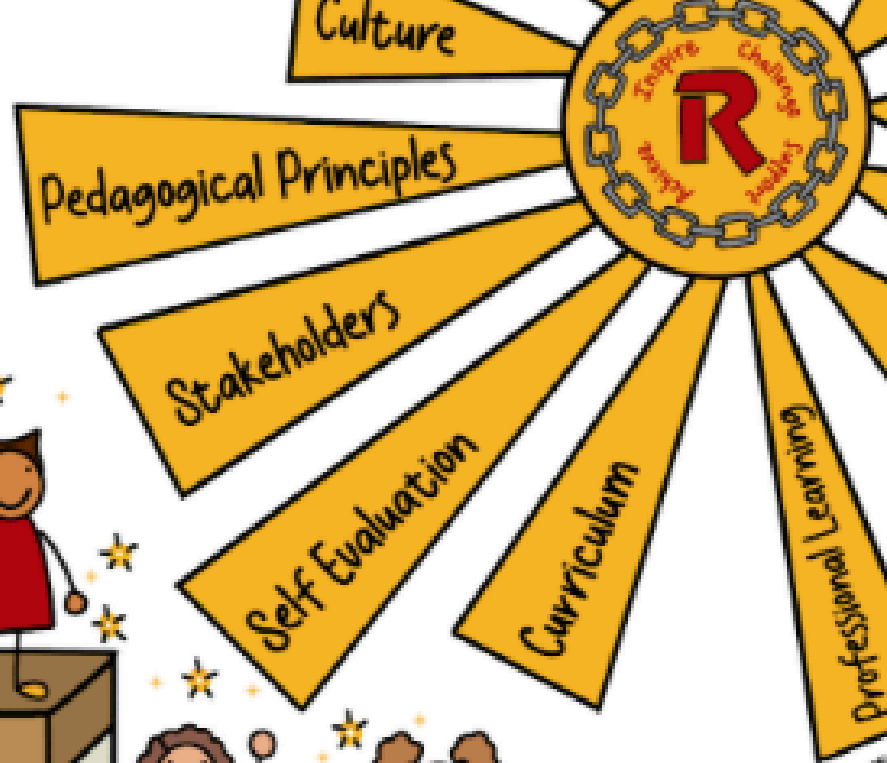
- Showing respect – everyone is important
- Taking responsibility – owning up
- Reparation – putting things right
- Re-integration – starting again

Staff use a restorative approach to deal with conflict by asking the following questions:

- What happened?
- What were you thinking?
- What were you feeling?
- Who has been affected?
- What do we all need?
- How can we move on?



We are unlocking our potential to become life long learners!



Referral to CAPHS/ Neurodevelopment Services	Individual Nurture Plan	Educational Psychologist	IDP (if affecting learning)	Resilience Project	Referral to EHW/T



ELSA	Playtime Monitoring	Restorative Chart	Lego Therapy	Thrive	Talkabout	Regular Check ins	Comms with Parents



Trauma Informed Approach	Know Your Learners	Time to Talk & Worry Box	Forest School & Gardening	Class Thrive Assessment	Restorative Approach	Regulation/ fidget toys	Lunch time check ins - staff available	Visuals	Mindfulness	Respectful Relationships



Emotional Health & Wellbeing at Radyr Primary



Lunch Cinio

Many young pupils choose to have dinner prepared in the school kitchens. Provision is also made for pupils bringing packed lunches. Mid-day supervisors are on duty to ensure the safety of pupils at lunchtime. Lunch can be ordered online via your Parent Pay account (new pupils will be emailed details on setting up a new Parent Pay account when they start). All Primary School children are eligible to receive a Free School Meals provided by Welsh Government.

Parentpay is also the method of payment for snack money, educational visits etc. This offers you the freedom to make online payments 24 hours a day. Please contact the school office if you have any queries

Illness Salwch

If your child is unwell and receiving treatment from the doctor, parents are advised to keep them home until they start feeling better. If children are sick, they should be kept at home for at least 48 hours after the last bout of sickness. This also applies to upset tummies.

If your child becomes unwell during the school day, the school will contact parents as soon as possible. It is therefore most important that the school has a daytime and emergency contact number for all children. Please keep the school informed of any changes to contact numbers.

Medication in School

Meddyginiaeth yn yr Ysgol

If your child needs to take prescribed medicine during the school day, please contact the school office where you will be asked to complete the necessary form.

Medication held for emergency use are administered as and when necessary. Children have access to their inhalers in the classroom. Administration of Medicines Policy can be found on the school website.



Breakfast & Wrap Around Club

Breakfast Club

Our Breakfast Club provides a safe, supervised environment for early morning childcare, offering children a healthy and enjoyable start to their school day. The club includes a variety of indoor activities such as games and reading, all overseen by dedicated school staff.

A nutritious breakfast is included in the session fee and typically features a selection of cereal, toast, pancakes, yogurt, fruit, and a choice of juice, milk, or water.

Operating Hours: Monday to Friday, 8am – 9am

Cost: £4.50 per session applied via your ParentPay account after your child attends.

Wrap Around Club

Our Wrap Around Club offers after-school childcare in a safe and engaging setting. Children are provided with a healthy snack and can participate in a range of indoor activities, including games and reading. The club is fully supervised by school staff.

Operating Hours: Monday to Thursday, 3:30pm – 4:30pm

Cost / Payment: £3.00 per session applied via your ParentPay account after your child attends.


Booking Information

Bookings for both Breakfast and Wrap Around Clubs are made via a google form, sent by text to parents the week prior. We also accommodate short-notice bookings where possible. These clubs are available to children in Reception through Year 6.




Who's Who

Pay yw Pay




Headteacher - Mrs C Skidmore
Assistant Headteacher - Mrs C Riley
Assistant Headteacher - Mrs N Waghorn
Assistant Headteacher - Mr L Thomas



Senior Admin Officer - Mrs D Heathfield
Admin Assistant - Mrs J Jones
Estates Manager - Mr M Thomas
Chair of Governors - Mrs J Griffiths



Midday Supervisor - Mrs M Chim
Midday Supervisor - Mrs N Davey



Who's Who

Pwy yw Pwy


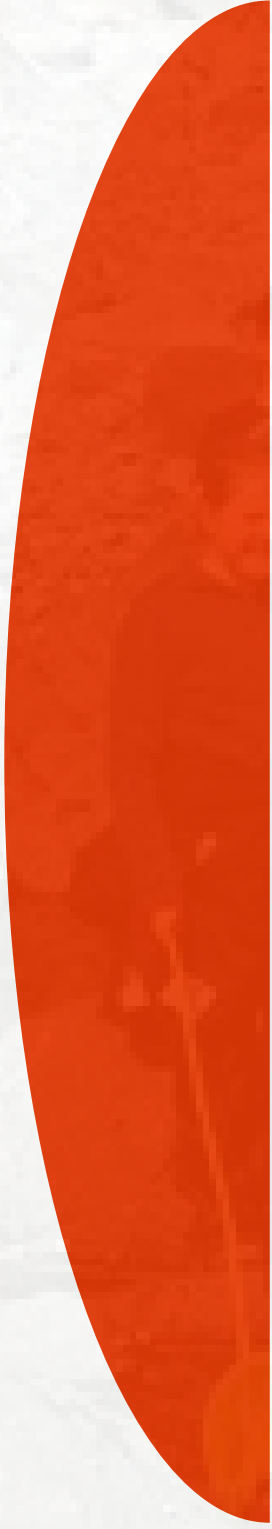
Teachers

Miss E Davies
Mrs J Diaz
Mrs J Drane
Mrs S Evans
Mrs S Franklin
Mrs C Greaves
Miss K Haldar
Mrs L Jeffreys
Ms E Jones
Mr C Mckenzie
Mrs H O'Neill
Mr H Rees
Mr S Richards
Mrs B Riley
Mrs C Thompson
Mrs R Turner
Mrs C Williams

Who's Who

Pwy yw Pwy

Teaching Assistants



Ms A Britton
Mrs C Brown
Mrs M Chim
Mrs J Chong
Mr S Coley
Miss L Cross
Miss N Davey
Mrs A Dudridge
Mrs L Greenwood
Mrs A Powell
Mrs J Relihan
Mrs J Vallance
Mrs R Williams

Term Dates 2025 2026

Dyddiadau Tymor 2025 2026

Autumn Term 2025

Monday 01 September 2025 will be an inset day for all LA Maintained Schools.

- **Start:** Monday 1st September
- **Half Term:** Monday 27th Oct - Friday 31st Oct
- **Ends:** Friday 19th December

Spring Term 2026

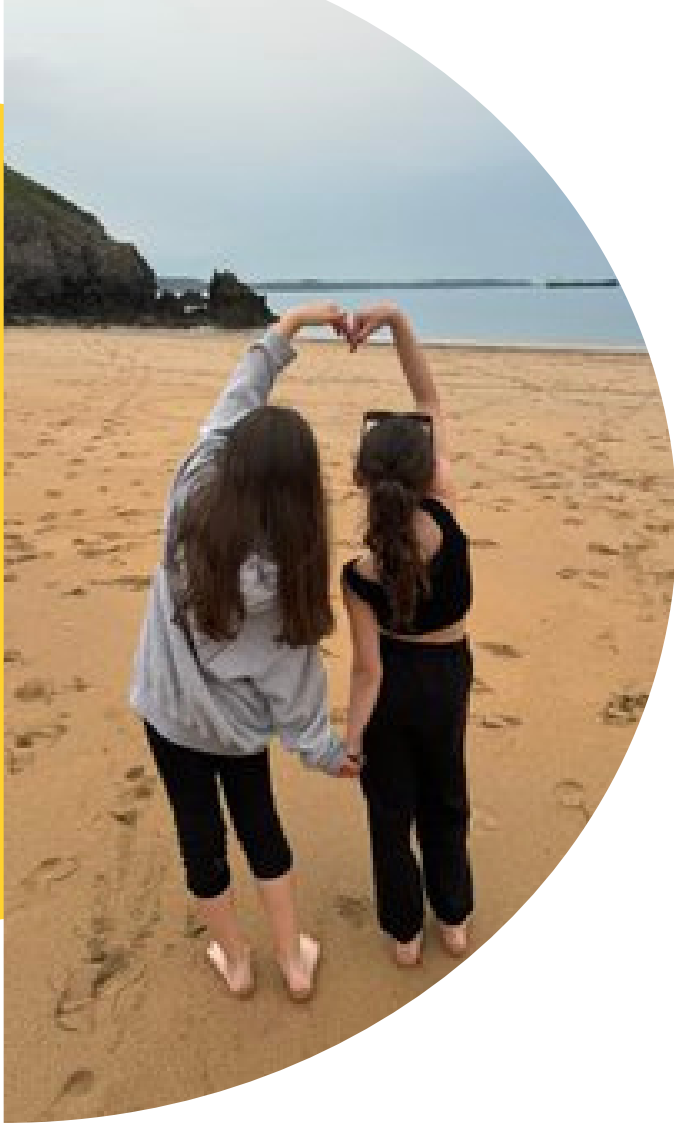
- **Start:** Monday 5th January
- **Half Term:** Monday 16th Feb - Friday 20th Feb
- **Ends:** Friday 27th March

Summer Term 2026

- **Start:** Monday 13th April
- **Half Term:** Monday 25th May - Friday 29th May
- **Ends:** Monday 20th July

Inset Days

- Monday 01 September 2025
- Friday 03 October 2025
- Monday 19 January 2026
- Friday 13 March 2026
- Friday 19 June 2026
- Monday 20 July 2026



Keep in Touch

We're here to answer your questions and guide you through through your child's journey at Radyr Primary School. Please keep in touch through the various options below.

Contact Information

Phone - 029 2084 2228

Email - radyrprm@cardiff.gov.uk

Website - [Radyr Primary School](https://www.radyrprimaryschool.org.uk)

Useful Apps to stay up to date

Parent Pay

Groupcall - Expressions