

Welcome to Radyr Primary School

Croeso i Ysgol Gynradd Radur

Prospectus 2026/2027

Acting Headteacher:
Mr Lloyd Thomas



Chair of Governors:
Mrs Jane Griffiths

Radyr Primary School
Park Road
Radyr

Cardiff, CF15 8DF

Contact No: 02920 842228

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Dear Parents,

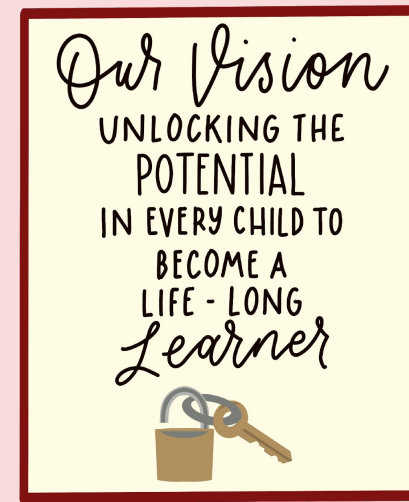
I would like to wish you a warm welcome to our Radyr Primary School community. In this prospectus we aim to answer any questions you have about school life at Radyr Primary.

During your child's time at Radyr Primary we will ensure they are happy and engaged in their learning, safe and secure in their environment whilst receiving a high quality education to **achieve** their best.

We aim to **inspire** learning through a broad and balanced curriculum that will allow the children to develop a lifelong love of learning. They will receive the right balance of **challenge** and **support** tailored to meet their individual needs.

We hope your partnership with our school is a long and happy one.

Kind regards
Lloyd Thomas
Acting Headteacher



Our Vision
Ein Gweledigaeth

Our Mission

Ein Cenhadaeth

Inspire/ Ysbrydoli through excellent teaching

Challenge/ Her pupils to achieve their full potential

Support/ Cefnogi all pupils towards reaching their full potential

Achieve/ Llwyddo the collective aspirations of the whole school community

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Introduction Cyflwyniad

Radyr Primary School has served the children of Radyr and Morganstown since 1896. In 1968, new classroom wings were added onto the original Victorian building as the village continued to grow. In 2014 provision at the school was extended to include a 48 Full Time Equivalent place nursery. In 2016 the school was further extended to a 60 pupil intake.

Alongside the nursery, the school currently has 14 classes and approximately 450 pupils on roll. The school caters for children between the ages of 3 – 11 years. Children can apply to commence nursery in the term after their 3rd birthday. Reception children start school in the September prior to their 5th birthday. In the September after their 11th birthday the majority of our pupils transfer to Radyr Comprehensive School.

The School Day

9.00am – 11.30am	Morning session for Nursery pupils
9.00am – 11.45am	Morning session for Foundation Phase Pupils
9.00am – 12.15pm	Morning session for Key Stage 2 pupils
12.45pm – 3.15pm	Afternoon session for Nursery pupils
1.00pm – 3.30pm	Afternoon session for Foundation Phase pupils
1.15pm – 3.30pm	Afternoon session for Key Stage 2 pupils
In addition to the school lunch time, there is a morning break at 10.30am for FP and 10.30/ 10.45 for KS2 and a flexible afternoon break. Both breaktimes last for 15 minutes.	

If you are unable to collect your child for any reason or are likely to be late, please contact the school office.

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Schools Admissions/ Derbyniadau Ysgol

Radyr Primary School admits most of its pupils from the local catchment area, as defined by Cardiff Council. Cardiff Council policy for admission requires that priority be given to children of families permanently resident in the catchment area. Children out of the catchment area seeking an admission place will be allocated a place in accordance with Cardiff Council Admissions Policy.

Most classes have 30 pupils and within the Foundation Phase there is a higher ratio of adults to pupils. Whilst children are taught as a class they are often taught in smaller groups.

To apply for a place at Radyr Primary School click these links.

<https://www.cardiff.gov.uk/schools>

Cardiff Council Admissions Policy

<https://www.cardiff.gov.uk/article/2852/School-admissions-policy>

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School Uniform – Gwisg Ysgol

All children from **Nursery to Year Six** are asked to wear school uniform.

Uniform can be purchased from YC Sports in Canton and Whitchurch: <https://www.ycsports.com/>

As a school we like to recycle and offer preloved school uniform which has been donated to the school, please enquire at the the school office.

Name Tags for school uniform can be purchased from [My Nametags](#) Code:61192

School Uniform:

- Grey trousers, shorts, skirt or dress
- Yellow summer dress
- Yellow polo shirt (with or without logo)
- Burgundy sweatshirt/cardigan (with or without logo)
- **Black** Shoes or trainers

In **Reception Class** an **active uniform** is encouraged in order for children to be as comfortable as possible for example children can wear navy or black joggers and black trainers.



PE Kit

- House colour plain T-Shirt (Green, Blue or Red)
- Navy or black joggers/shorts
- Suitable footwear, ie trainers

Jewellery:

- Stud earrings only

Forest School Clothes

Year Nur- Year 2

Your child will be allocated a forest school day. On these days they will need wellies and wet weather gear eg a jacket and trousers (no onesies please).

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Partnership with Parents

It is important that the partnership between school and home:

- encourages a shared commitment to the success of the individual child
- helps parents to develop a positive role in complementing and supporting the work of the school

*Parents are asked to sign a Home School Agreement

Pupils and parents can expect of the school:

- a safe and well ordered, caring environment in which learning can take place
- a pupil valued as an individual
- a range of opportunities designed to enable pupils to achieve their full potential
- early warning of problems whether associated with work, relationships or discipline

The school can expect of parents and pupils:

- Regular and punctual attendance
- Support for a code of conduct and discipline necessary to ensure the smooth working of a school

Attendance/ Presenoldeb

The correlation between regular attendance at school and school attainment is well documented. The table below demonstrates this link. We encourage all of our children to achieve 98% attendance or above, unless they are unable to attend due to illness.

Radyr Primary School operates a "First Response" system whereby should a child fail to attend school without a reason, a text will be sent to the parents (along with a follow up call where necessary) to ensure that they are aware of the absence. We are obliged to keep careful records of absences and should attendance fall below 90% this could result in a referral to the schools attendance officer.

% attendance in a school year	Days of absence in a school year	Weeks missed in a school year
98%	4	Less than 1 week
95%	9.5	Almost 2 weeks
90%	19	Almost 4 weeks
85%	28.5	Almost 6 weeks

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Parent Consultations / Ymgynghoriad Rhieni

Staff are continually assessing children's progress to inform next steps in learning. Parent consultations provide an opportunity for parents to discuss with staff their child's wellbeing and learning progress.

The following arrangements are in place across the academic year:

Mid Autumn Term parents can meet their child's new teacher to discuss how their son/daughter has settled into the new school year.

Late Spring Term parents can meet with their child's teacher for a full consultation.

End Summer Term (July) parents receive an written **Annual Report to Parents**. Following this if parents have any queries there is an opportunity to meet the class teacher.

It must be emphasised to parents that staff are available throughout the year to discuss any problems that may arise. When necessary teachers will contact parents if they are concerned in any way about the progress or behaviour of a child.

Home Learning /Dysgu Gartref

Home Learning is anything that children do outside the normal school day, which contributes to their learning in response to guidance from the school. Home Learning encompasses a whole variety of activities instigated by teachers and parents to support children's learning. For example, a parent who spends time reading a story to their child before bedtime is helping with Home Learning.

Home Learning is a very important part of a child's education and can add much to a child's development. Estyn have outlined recommendations for homework in the primary school. We recognise that the time and resources available limit the educational experience that any school by itself can provide; children benefit greatly therefore from the mutual support of parents and teachers in encouraging them to learn both at home and at school. The school has a homework policy which is available on our website.

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The Friends of Radyr Primary

The Friends of Radyr Primary is made up of a growing group of parent volunteers who, through a variety of fund-raising activities, have given financial support to many projects that the school would otherwise not have afforded; including play equipment, outside shelters and school playground markings.

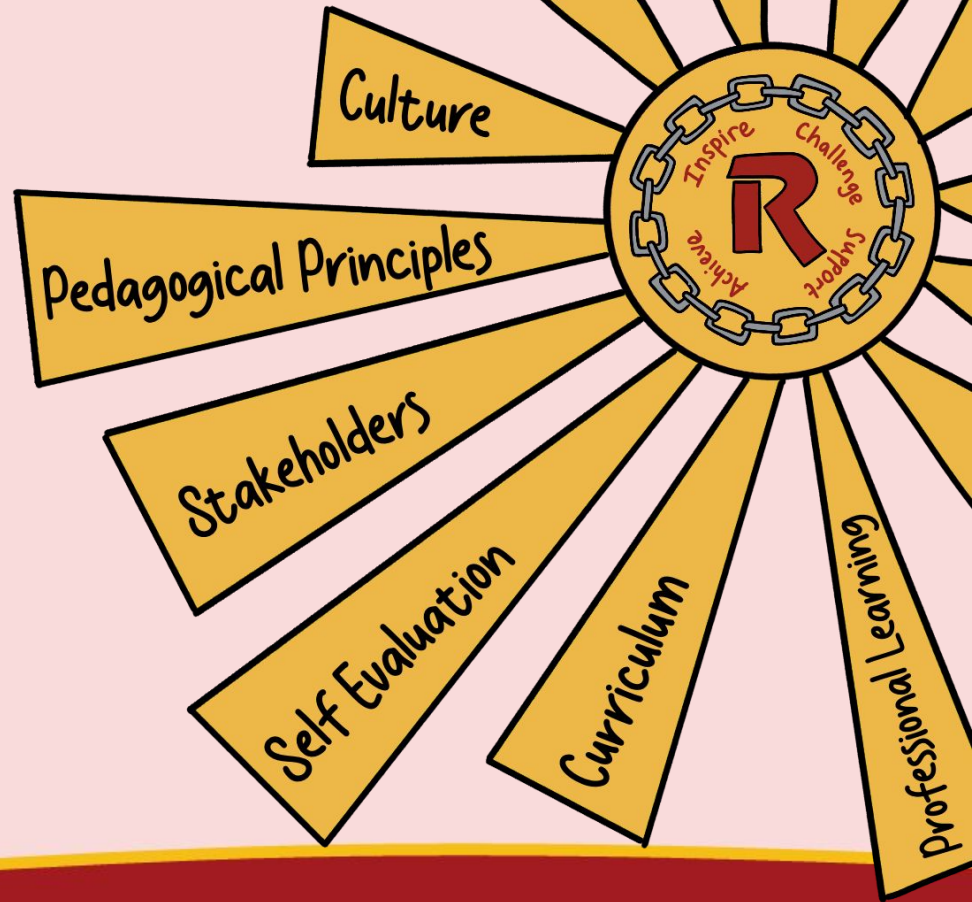
The Friends of Radyr Primary are always seeking support from new parents, welcoming any new ideas. If you have a contribution to make please contact the school office.

Friends of Radyr Primary meetings take place at the school or in the Ty Nant in an evening and are held around once a term. Follow them on Instagram:

@FRIENDSOFRADYR

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Early Years Transition to Radyr Primary School Cychwyn blynyddoedd cynnar i Ysgol Gynradd Radyr

Transitions are changes that take place in a child's life and that require them to adapt to a new set of circumstances. How well we manage transitions can determine whether the experience is positive or negative for the child. Ensuring the well-being of children is an integral part of the transition process here at Radyr Primary School. Taking a child-centred approach to transitions can positively influence how well children are able to make the necessary adjustments to the challenges and opportunities of any new situation. It is essential we plan transitions with the individual needs of the child in mind. Every child is different, and some will need more support than others.



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Welcome to Nursery Croeso i Feithrin

In Nursery our focus is high quality play. We view our children as powerful learners and provide opportunity for play, talk and first hand experiences.

You will be encouraged to share your child's interests with the Nursery Practitioners allowing them to carefully tailor your child's interests with their experiences in the classroom.

In the Autumn Term we will invite you to attend a meeting explaining in further detail the way we run our Nursery and supporting you in ways you can further develop your child's learning at home.

<https://hwb.gov.wales/api/storage/e713f48a-bb55-4139-856c-15df34e16a24/Foundation%20Phase%20Nursery%20-%20animation.mp4>



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Welcome to the Reception Class

Croeso i'r Dosbarth Derbyn

Our Reception classes continue to focus on play allowing children to choose, take control, explore, create and imagine.

Practitioners value, support and extend the children's play through the carefully planned provision in the indoors and outdoors and through informed observations and interactions.

In the Autumn Term we will invite you to attend a meeting explaining in further detail the way we run our Reception Classes and supporting you in ways you can further develop your child's learning at home.



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Forest School Ysgol Goedwig

The Outdoor Environment is integral to learning at Radyr Primary School. Our extensive grounds have been developed to support learning at all ages and stages and wherever possible children can move easily between indoors and outdoors and learning can flow without interruption.

We have a well developed forest school area that children visit regularly. Here, children engage with nature *in* nature allowing them to become immersed in the natural world and all it has to offer. They are given the freedom to explore adventure, risk and challenge and weather conditions such as snow, ice, rain and wind are seen as fascinating and fun learning experiences, not as reasons to stay indoors.



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Additional Learning Needs (ALN) Anghenion Dysgu Ychwanegol

The Governing Body and the Headteacher are committed to providing the appropriate support for children who have additional learning needs and to developing cultures, policies and practices which are fully inclusive. With the correct provision, strategies and support, the majority of children with ALN can successfully achieve in mainstream education.

We seek to remove barriers to learning and participation. This means that every child at Radyr Primary School is treated as an individual and as such is entitled to a broad, balanced and differentiated curriculum. We have in place systems and procedures to identify barriers to learning and participation, and to provide for children throughout the learning spectrum. As a school we have additional teaching assistants to work with children who need some form of extra support.

We are committed to ensuring that the needs and interests of all our pupils are met and safeguarded. All staff receive appropriate support and guidance in meeting their duties to their pupils.

We ensure that all teachers are made aware of children's individual needs and provide additional support where necessary through the use of specialist teachers.

Equality

Radyr Primary School aspires to help every child develop independence and a love of learning and to provide the best possible education in a caring, happy and secure environment, in preparation for adult life. We seek to foster an environment of mutual respect and support between all staff, pupils, parents and carers and the wider community.

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Safeguarding /Diogelu

Child Protection

The safety and protection of children is of paramount importance to everyone associated with our school. To this end we have in place robust procedures to ensure that we meet our responsibilities for safeguarding children from harm.

A child should be able to go to school and feel safe so that they can achieve their very best.

- Anybody who works at Radyr Primary will have an up to date DBS
- The school has a designated senior Safeguarding Officer – Mr Lloyd Thomas
- The school will help your child to learn about keeping themselves safe. Lessons can include healthy eating, anti-bullying, e-safety, road safety, healthy relationships, drug and alcohol awareness. As part of these lessons your child will be told what to do if they are worried or concerned about their safety.

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KEEPING CHILDREN SAFE

Child Protection

This is an important subject in which all staff receive regular training. Our priority is to work with you but there may be times when we have to involve other people.

Everybody has a responsibility to keep all children under the age of 18 safe. Harm is identified in five ways:

Physical— This is when a child is deliberately hurt or injured

Sexual—This is when a child is influenced or forced to take part in sexual activity. This can be physical activity or non physical, e.g. being made to look at inappropriate images.

Emotional—This is when a child is made to feel frightened, worthless or unloved. It can be by shouting, using threats or making fun of someone. It can also be when children see their parents, or visitors to the home fighting or using violence.

Neglect—This is when a child is not being taken care of by their parents. It can be poor hygiene, poor diet, not keeping appointments for additional support, not coming to school or being left at home alone.

Financial Abuse - This category will be less prevalent for a child but indicators could be: not meeting their needs for care and support which are provided through direct payments; or complaints that personal property is missing.

Safeguarding

Guide for Parents

WHAT PARENTS MUST DO

Parents are the most important people to keep their children safe. You should always:

- Feel confident to raise concerns about your child.
- Talk to school if you need help or support
- Read the policies about safety issues
- Let the school know if your child has a medical condition
- Let the school know if there is a change in your circumstances such as a house move, a new contact number, a change of name, a change of parental responsibility.
- Who will be dropping off or collecting your child and two other emergency contact. You must inform the school of any changes to agreed arrangements.
- Let the school know if your child is going to be absent and the reasons why.

SAFEGUARDING ISSUES

Attendance—Your child's attendance is monitored daily and significant absences are always followed up by the attendance officer (see school attendance policy).

Behaviour—Radyr Primary has clear behaviour rules for the whole school community that must be followed to keep everyone safe and happy. We understand that children do sometimes fall out and this will be dealt with by an adult who will listen to the children involved and help resolve the situation.

Bullying— The school takes all cases of bullying very seriously and will work with children and families to try and resolve any problems (see school anti bully policy).

Health and Safety—Everyone at Radyr Primary has a responsibility to keep adults and children safe in a work environment. The school has a clear health and safety policy which everyone must follow. The school has fully trained first aiders to deal with any accidents in school.

E-Safety— The school recognises that technology plays an important role in the education of our children and is committed to safeguarding children in the virtual world.

Complaints— If you have any complaints about how the school is working with you or your child please feel confident that you can speak to us. The Head Teacher will always be happy to speak to you to resolve any difficulties. It is better to speak to us as soon as you have a concern so that it does not become a bigger issue. If you do not feel the matter has been resolved, you can raise your concerns with the governing body (see school complaints policy).

At Radyr Primary School we are

Respectful

Prepared

Safe

37 UN Convention on the Rights of the Child



I have the right not to be punished in a cruel or hurtful way

School Rules / Rheolau'r Ysgol

Follow instructions

I will listen to all adults working in the school.

Be honest

I will tell the truth.

Be gentle, kind and polite

I will keep my hands, feet and unkind words to myself.

Value people's belongings

I will take care of others' and the school's property.

To be 'caught being amazing'

I will always try to be the best I can be.

Restorative Approach

Radyr primary deals with incidents at school in a restorative way. Being restorative is about:

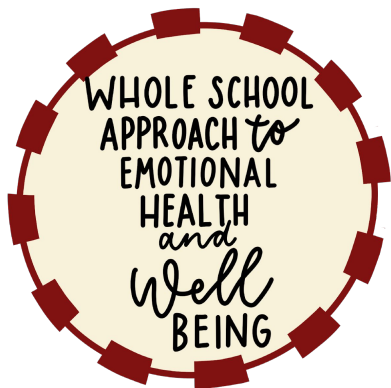
- Showing respect – everyone is important
- Taking responsibility – owning up.
- Reparation – putting things right.
- Re-integration – starting again

Staff use a restorative approach to deal with conflict by asking the following questions;

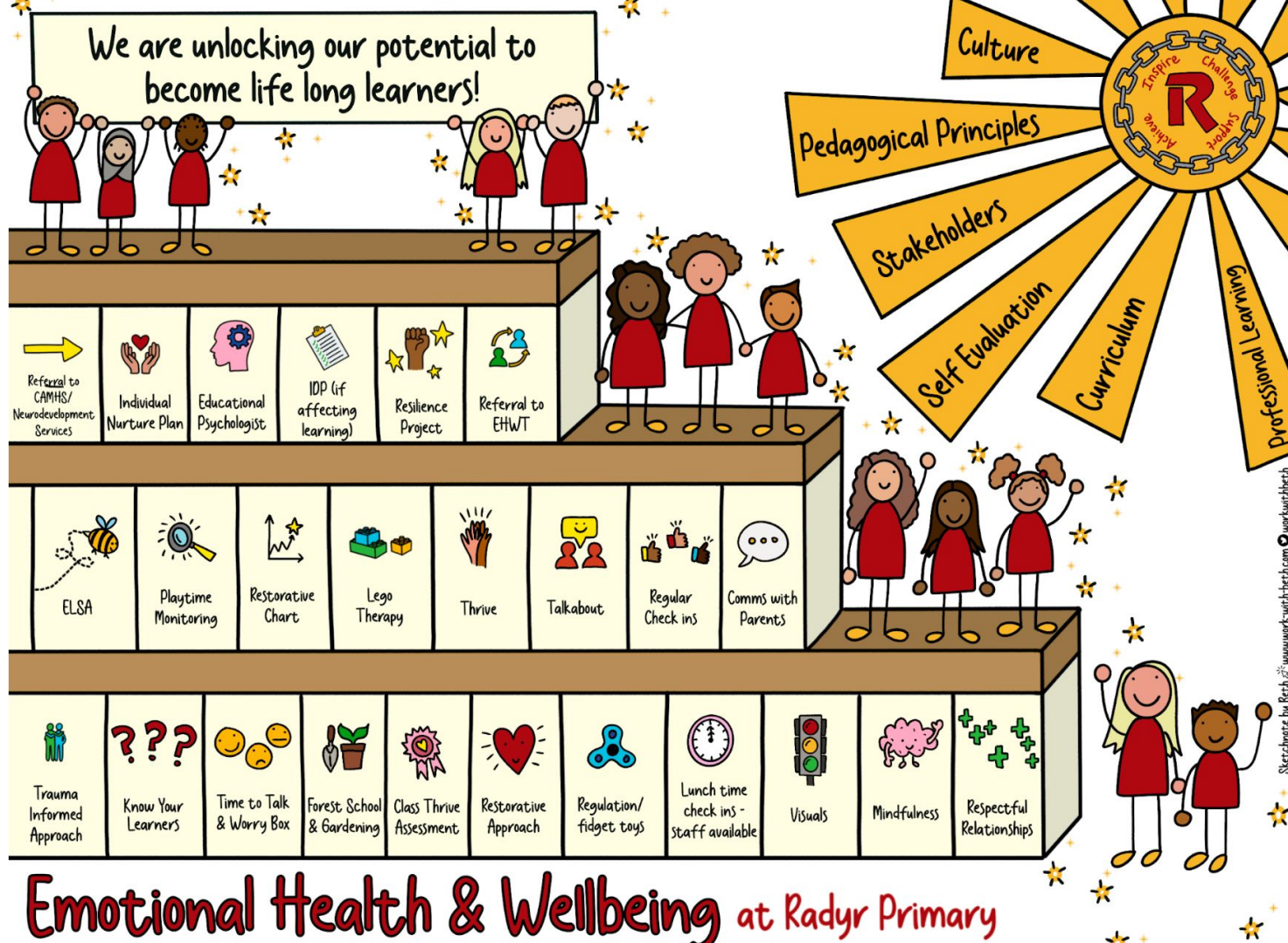
- What happened?
- What were you thinking?
- What were you feeling?
- Who has been affected?
- What do we all need?
- How can we move on?

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Supporting whole
school Emotional
Health and
Wellbeing



Lunch / Cinio

Many young pupils choose to have dinner prepared in the school kitchens. Provision is also made for pupils bringing packed lunches. Mid day supervisors and staff are on duty to ensure the safety of pupils at lunchtime. Lunch can be ordered online via your Parent Pay account (new pupils will be emailed details on setting up a new Parent Pay account when started). **All Primary School children are eligible to receive a Free School Meals provided by Welsh Government.**



Parentpay is also the method of payment for snack money, educational visits etc. This offers you the freedom to make online payments 24 hours a day. Please contact the school office if you have any queries

Illness / Salwch

If your child is unwell and receiving treatment from the doctor, parents are advised to keep them home until they start feeling better. If children are sick, they should be kept at home for at least 48 hours after the last bout of sickness. This also applies to upset tummies.

If your child becomes unwell during the school day, the school will contact parents as soon as possible. It is therefore most important that the school has a daytime and emergency contact number for all children. Please keep the school informed of any changes to contact numbers.

Medication in School / Meddyginiaeth yn yr Ysgol

If your child needs to take prescribed medicine during the school day, please contact the school office where you will be asked to complete the necessary form. Medication held for emergency use are administered as and when necessary. Children have access to their inhalers in the classroom. Administration of Medicines Policy can be found on the school website.

Communication

For all official communication and notifications, the school utilises the Arbor platform via both the mobile application and email. Please ensure you download the app to receive timely updates.

Scan the QR code to download the Arbor Parent App, and use your email address to log in



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Breakfast & Wrap Around Club

Breakfast Club

Our Breakfast Club provides a safe, supervised environment for early morning childcare, offering children a healthy and enjoyable start to their school day. The club includes a variety of indoor activities such as games and reading, all overseen by dedicated school staff.

A nutritious breakfast is included in the session fee and typically features a selection of cereal, toast, pancakes, yogurt, fruit, and a choice of juice, milk, or water.

Operating Hours: Monday to Friday, 8am – 9am

Cost: £4.50 per session applied via your ParentPay account after your child attends.

Wrap Around Club

Our Wrap Around Club offers after-school childcare in a safe and engaging setting. Children are provided with a healthy snack and can participate in a range of indoor activities, including games and reading. The club is fully supervised by school staff.

Operating Hours: Monday to Thursday, 3:30pm – 4:30pm

Cost / Payment: £3.00 per session applied via your ParentPay account after your child attends.

Booking Information

Bookings for both Breakfast and Wrap Around Clubs are made via a google form, sent by text to parents the week prior. We also accommodate short notice bookings. These clubs are available to children in Reception through Year 6.

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Teachers
Miss E Davies Mrs J Diaz Mrs J Drane Mrs S Evans Mrs S Franklin Mrs C Greaves Miss K Haldar Mrs L Jeffreys Ms E Jones Mr C Mckenzie Mrs H O'Neill Mrs A Powell Mr H Rees Mr S Richards Mrs B Riley Mrs C Thompson Mrs R Turner Mrs C Williams Mrs Armstrong Miss Regan

Acting Headteacher	Mr L Thomas
Acting Deputy Headteacher	Mrs N Waghorn
Assistant Headteacher	Mrs C Riley

Senior Admin Officer	Mrs D Heathfield
Admin Assistant	Mrs J Jones
Estates Manager	Mr M Thomas

Midday Supervisors
Miss Steer Ms Phillips

Teaching Assistants
Ms A Britton Mrs C Brown Mrs M Chim Mrs J Chong Mr S Coley Miss L Cross Miss N Davey Mrs A Duddridge Mrs L Greenwood Mrs J Relihan Mrs J Vallance Mrs R Williams Miss A Relihan

Who's Who / Pwy yw Pwy

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Autumn Term 2026 / Tymor yr Hydref 2026

Monday 02 September 2026 will be an inset day for all LA Maintained Schools.

Starts:	Tuesday 01 September 2026
Half Term:	Monday 26 October – Friday 30 October
Ends:	Friday 18 December 2026

Spring Term 2027 / Tymor y Gwanwyn 2027

Starts:	Monday 04 January 2027
Half Term:	Monday 08 February – Friday 12 February
Ends:	Friday 19 March 2027

Summer Term 2027 / Tymor yr Haf 2027

Starts:	Monday 05 April 2027
Half Term:	Monday 31 May – Friday 04 June
Ends:	Tuesday 20 July 2027



2026/27 INSET DAYS Dyddiau mewnoshod

Tuesday 01 September 2026
Friday 02 October 2026
Monday 18 January 2027
Friday 28 May 2027
Monday 19 July 2027
Tuesday 20 July 2027

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